



BSW PROFESSIONAL PROGRAM

LETTER OF RECOMMENDATION

To the Applicant:

Please print your name: _____
Last First Middle

Please request reference statements from three persons who have recent knowledge about your qualifications for undergraduate study. Three letters of recommendation are required for admission. On the first page of each reference form, fill in your name and give to the references. Ask each of them to send it back to you in a sealed envelope after signing across the seal. Send these three unopened letters together with the application packet. Opened reference letters cannot be accepted. References must not come from a relative. Include, if possible, 1) a professional social worker, 2) a college professor, if you have been in college within the past five years, and 3) a supervisor, if ever employed. If such references are not feasible, please substitute others of comparable nature.

In accordance with the Family Education Rights and Privacy Act of 1974 (FERPA), you may waive your right to inspect this recommendation by signing the statement below.

I choose to waive not waive **my right to access of this letter**

Applicant Signature: _____ Date: _____

To the Reference:

The above named person is applying for admission to the Bachelor of Social Work Professional Program at the School of Social Work, University of Missouri-Columbia and has given your name as a reference.

We seek students who demonstrate potential for academic work as well as commitment to the welfare of all, and especially to the vulnerable: children, people with disabilities, the aged, the poor, and minority members of our society. Our BSW Professional Program is designed to prepare graduates for early assumption of professional social work roles. Desirable qualities include the capacity to assume on-going responsibility for one's own learning, to relate to new ideas and to link them with meeting human needs, and to engage others through a variety of means in identifying and analyzing problem solutions, and high standards of ethical behavior.

Please give us a candid assessment of this applicant regarding his/her suitability for the social work program. You may attach a separate letter with this form, if you prefer. Please give this over to the applicant in a sealed envelope, after you sign across the seal. He/she will include this in their application packet. In accordance with the Family Education Rights and Privacy Acts of 1974 (FERPA), it is possible that an applicant could read your letter of reference. The School of Social Work will maintain the files confidentially unless requested to release them to the applicant under those federal regulations.

1. Approximate dates and nature of your relationship with applicant. _____

2. Rate the applicant relative to other students, employees or people interested in social work whom you have known:

	Superior	Good	Average	Below Average	Unsatisfactory	No Basis
Academic Performance Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to think critically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Assess the applicant's academic potential and promise as a social work professional. (You may use the back of this form or attach a separate letter.)

4. I would: Recommend with enthusiasm Recommend Recommend with reservations Not recommend

Signature: _____ Date: _____

Name (Print or type): _____ Title: _____

Organization: _____ Telephone: _____

Address: _____
Street City State Zip

E-mail: _____